

St. Anthony
CATHOLIC SCHOOL

NAME: _____

4921 43 Street

Drayton Valley, AB.

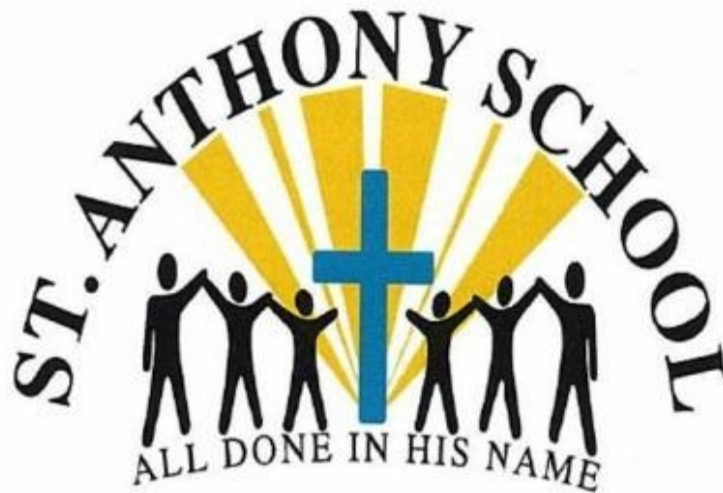
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STUDENT HANDBOOK 2024-2025



ST. ANTHONY SCHOOL NAME

Our school is named after St. Anthony of Padua who is the patron saint of our school. St. Anthony of Padua entered the monastery at age 15 and became an expert in sacred scripture. He later joined the Franciscan Order. He was soon recognized as an inspired preacher and people came to hear him both in Italy and France. Although he was not a healthy man, he worked at a furious pace. He died when he was only 36, worn from his labors and journeys in preaching the Gospel. After his death, Anthony was canonized and was declared "TEACHER OF THE CHURCH." St. Anthony Day is June 13th.

ST. ANTHONY SCHOOL MISSION STATEMENT

With Christ as our foundation, St. Anthony School community is dedicated to sharing our faith through learning and service.

STUDENT HOURS OF LEARNING

8:18 am	Doors Open
8:33 am	Class Begins
10:45-11:05 am	Morning Recess
11:05-11:20 am	Morning Lunch
12:39-12:59 pm	Afternoon Recess
12:59-1:14 pm	Afternoon Lunch
3:11 pm	Dismissal

Office hours 8:00 a.m. to 4:00 p.m.

SUPERVISION

Teacher supervision begins at 8:18 a.m. and concludes at 3:21 p.m. For safety reasons, students that are waiting for their parents to pick them up at the end of the day should wait at the front office.

Parents if you are going to be later than 3:21 p.m. please notify the school office staff. As there is NO supervision on the playground, students are NOT permitted to stay without a parent present. Students are asked to leave the school grounds to go home and can return after 4pm.

CALENDAR OF YEAR EVENTS

September 2	Labor Day
September 3	First Student Day
September 20	Professional Development Day
September 30	Truth and Reconciliation Day
October 11	Teachers' Learning Day
October 14	Thanksgiving Day
October 25	Professional Development Day
November 1	Teachers' Institute Day
November 11	Remembrance Day
November 29	Day in Lieu
Dec. 23-Jan. 3	Christmas Vacation
February 3	Non-Operational Day
February 4	Day in Lieu
February 5	Professional Development Day
February 6-7	Teachers' Convention
February 17	Family Day
March 7	Professional Development Day
Mar. 24-28	Spring Break
April 17	Professional Development Day
April 18	Good Friday
April 21	Easter Monday
May 16	Professional Development Day
May 19	Victoria Day
June 6	Professional Development Day
June 25	Last Student Day

School Administration

Principal	Mrs. J. Molzan
Vice Principal	Mrs. N. Kotyk

School Office Staff

Admin Assistant	Mrs. Urchyshyn
Admin Assistant	Mrs. McGee

STUDENT CODE OF CONDUCT

Parents are the most important educators of their children and instill in them the beliefs and values they hold most dear. Teachers and parents need to work together in order to have their expectations about building positive relationships as a disciplinary model. Our goal is to allow students to pursue success rather than failure, and to provide guidance to ensure students make decisions leading to success.

In order for students to be successful, the staff believes that all students should:

- ✓ Attend all classes
- ✓ Be on time for class
- ✓ Bring required learning materials to class
- ✓ Complete all assigned work on time and to an acceptable level of achievement
- ✓ Follow staff instructions
- ✓ Follow all school rules

In order for students to be safe, the staff believes that all students should:

- ✓ Treat others with respect
- ✓ Refrain from taking or damaging the property of others
- ✓ Keep the school clean
- ✓ Wear clothing that are appropriate for a school setting
- ✓ Wear headwear and outside coats outdoors only
- ✓ Wear only non-marking running shoes

ATTENDANCE/ABSENCES

Regular attendance is a necessary ingredient for success in school. Students are to be punctual in their attendance at school. If your child is going to be absent or late, parents are requested to phone the school or send an email to ant.lg.attendance@starcatholic.ab.ca prior to 8:30 am to indicate a reason for absence or late. Students arriving late must sign in at the office prior to going to class. Where students are absent without prior notice, the office staff will attempt to contact parents to ascertain a reason for the absence. The school's intention is to maintain clear communication and to ensure the safety of students.

Prolonged absence or sporadic attendance can result in a lack of continuity in learning and may have serious consequences. Repeated tardiness can lead to a loss of valuable instruction and the disruption of learning. Therefore, students who are repeatedly late or absent for more than 10% of the school days without a reasonable excuse will be viewed by staff and school administration as violating Alberta's Education Act. At this point, a letter will be sent home outlining the seriousness of the situation and subsequent action if attendance does not improve.

COMMUNICATION

Good communication is essential to the success of your child in school. With this in mind, it is important that you talk with your child's teacher who can best respond to the concerns or questions that you might have. Your child's teacher is your first contact. On those rare occasions where the best efforts of the parent and/or teacher are not successful in resolving the issue, it should be brought to the attention of the school administration. Concerns regarding school procedures or regulations, should be discussed with the school administration. Keep in mind that you do not have to wait until parent/teacher conferences to discuss student concerns or progress. The teaching staff welcomes your contact to set up an appointment when needed.

St. Anthony School shares weekly updates via messenger and the St. Anthony School Facebook page. Our school website is [stan.starcatholic.ab.ca.](http://stan.starcatholic.ab.ca), which is a one-stop-hub for our school information and will keep you up to date on school events.

PowerSchool Parent Portal

Parents can get updated information about their child's grades and attendance. You can access this through the link on our website: stan.starcatholic.ab.ca.

DRESS CODE

Students are expected to be clean and tidy, both in person and attire. Students are required to dress in a manner that is modest and not revealing. This would include stomachs and undergarments being covered, shoulder straps at least 3 fingers wide, shorts & skirts mid-thigh or longer, etc. **Our school dress code applies to all students, for all activities.** Students dressed inappropriately will be asked to change or contact parents to exchange the clothing items for something more appropriate. Headwear is not permitted inside the school, unless it is for a special dress up day. All students must have designated indoor shoes at all times.

DRESS CODE FOR PHYSICAL EDUCATION CLASS

All students in **grade 5 to 8** are expected to change from street clothing to appropriate attire for gym class. This includes shorts, T-shirt and appropriate footwear. **Dress code applies to gym class and athletic events.** Students should **NOT bring valuables** to the gym change rooms or leave them there.

FOOTWEAR

Health regulations and emergency evacuation drills mandate the wearing of proper footwear in the school at all times. To protect and preserve our school, all students **MUST** have indoor and outdoor footwear throughout the school year. Outdoor footwear consists of running shoes for safety on the playground and equipment. All personal items, clothing, shoes and supplies should be clearly marked with your child's name.

LOCKS AND LOCKERS

All students in grade 3 to 8 will be assigned an individual locker. Students in grade 6, 7 and 8 wishing to use a lock are required to use a school combination lock. A rental fee of \$2.00 is required to rent the lock. Students bringing a combination lock from home must provide staff with the combination. No key locks are permitted. Students are advised to keep Lock Combinations CONFIDENTIAL. Students are advised NOT to bring excessive amounts of money and/or expensive or sentimental valuables to school, as we cannot guarantee their security.

SECURITY, VISITORS AND VOLUNTEERS

Parents/visitors are to report to the office upon arrival at the school. It is very important that the school is aware of all individuals in the school.

Parents/guardians when picking your child up at the end of the school day please wait in the front foyer until the end of the day bell rings, so as to avoid interrupting the learning of your child.

If you are dropping off an item, or leaving a message for your child, please use the front office as a means for doing so. Please pre-plan how your child(ren) will be picked up from school ahead of time, to limit the interruptions to learning and the regular office duties. If you are wanting to speak with our staff, please call the school to set up an appointment.

With the exception of the main entrance, all outside doors leading into the building will be locked during the day to ensure maximum security for your children.

For security and evacuation plans, visitors, volunteers and parents are required to sign in, wear a nametag and commit to a confidentiality agreement for the duration of their stay.

All volunteers are required to complete a Volunteer Registration Form, Criminal Record Check and Intervention Record Check. Forms are available at the office.

STUDENT ILLNESS/ INJURY

Normally, children who are too ill to go out at recess are too ill to be at school. Children coming to school ill may be unable to function well at school. They provide a source of infection for other students and would likely recuperate faster at home. If a student becomes ill or injured at school, parents will be contacted to pick up their child. In cases where parents cannot be contacted, the school will act on behalf of the parents to secure medical attention for the child. **It is extremely important that the school have an emergency phone number where a parent or emergency contact may be reached.** An injury sustained by a student is reported to the school office immediately. If medical attention is required every effort is made to contact the parents first.

INCLEMENT WEATHER

In extreme weather conditions, the final decision to send a child to school rests with parents. Due to cold and inclement weather or when the health and safety of the students and staff is at risk, it may become necessary to cancel classes or bus service. An early morning decision regarding either condition will be made. Refer to www.staratholic.ab.ca, www.wrsd.ca, www.psd70.ab.ca and/or FM 92.9 radio for specific bus cancellation information. It is the parents' responsibility to listen for these announcements and to make suitable arrangements for their children.

Parents are encouraged to check that children are dressed appropriately for the weather conditions. During the spring thaw, when our playground is extremely wet, and muddy conditions persist, it may be prudent to send an extra set of clothes to school.

SCHOOL COUNCIL

The School Council is comprised of parents who volunteer to work with the school for the benefit of all the children. This can be done through attendance at monthly meetings and/or working on School Council sponsored events. We welcome and encourage ALL parents/guardians to join and support these and other events. Our meetings are monthly, typically on Mondays at 6:30 pm. Please follow our school memos and calendars for the dates.